

Abbeville Harbor & Terminal District Board of Commissioners Meeting Minutes

Date: April 29, 2025

Time: 5:00 PM

Location: Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

Call to Order

President James Steen called the meeting to order, leading the Pledge of Allegiance, asking for a moment of silence for our deceased Commissioner Tim Creswell, followed by a roll call.

Attendance

- Commissioners Present: Carlton Campbell, James Steen, Bud Zaunbrecher
- Commissioner Absent: Wayne LeBleu, Patrick Duhon
- Others Present: Executive Director Nick Gautreaux, Attorney Roger Boynton, Engineer Kim Touchet, Secretary Cheryl Broussard and John Koury with Environmental Services.

Approval of Minutes

The minutes from the March 25, 2025, Regular Meeting were unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Bud Zaunbrecher.

No public comments were made on the agenda items.

A motion to move Agenda item No. 7 Executive Session – Port Security to No. 3 New Business was unanimously approved following a motion by Commissioner Carlton Campbell seconded by Commissioner Bud Zaunbrecher. Roll Call Commissioner Bud Zaunbrecher, Yea; Commissioner Carlton Campbell, Yea; President Jimmie Steen, Yea. Commissioners Patrick Duhon and Wayne Lebleu are absent.

A motion to go back into Regular Session was unanimously approved following a motion by Commissioner Carlton Campbell seconded by Commissioner Bud Zaunbrecher. Roll Call Commissioner Bud Zaunbrecher, Yea; Commissioner Carlton Campbell, Yea; President Jimmie Steen, Yea. Commissioners Patrick Duhon and Wayne Lebleu are absent.

Attorney Roger Boynton read verbatim Resolution levying the 2025 tax roll to 3.28. There was no Public Comment. A motion was approved by Roll Call; Commissioner Carlton Campbell – Yes, Commissioner Jimmie Steen – Yes, and Commissioner Bud Zaunbrecher – Yes, Commissioner Patrick Duhon – Absent, Commissioner Wayne LeBleu – Absent and Vacant Seat - One to set forth the adjusted millage rate 3.28 in accordance with the Louisiana Law.

Financial Reports

Gautreaux provided financial reports, including prior month profit and loss, year-to-date profit and loss budget vs. actual figures for the month and year to date, the accounts payable list for bill payments, accounts receivable, summary of the balance sheet, and the profit and loss report.

The Financial Reports were unanimously approved following a motion by Commissioner Bud Zaunbrecher and a second by Commissioner Carlton Campbell.

A motion to authorize Gautreaux to submit letters to the City of Abbeville and the Vermilion Parish Police Jury asking for nominations for the filling of the term of office for Commissioner Patrick Duhon, whose term ends on June 30, 2025, was made by Commissioner Carlton Campbell, seconded by Commissioner Bud Zaunbrecher and unanimously carried.

Gautreaux requested authority to sign the Emergency Contract with Primeaux, Soirez, Touchet and Associates, L.L.C.

A motion to unanimously adopt Primeaux, Soirez, Touchet & Associates contract for extraordinary emergency Recovery Events with amendment 2.2 renewable annually and authorize Gautreaux to sign all necessary documents was unanimously approved following a motion by Commissioner Carlton Campbell and seconded by Commissioner Bud Zaunbrecher.

Engineer Kim Primeaux reported on Hwy 690 and Schriefer Drive intersection improvements project.

A motion to adopt the contract for engineering services between Abbeville Harbor & Terminal District and Primeaux, Soirez, Touchet & associates, L.L.C. was unanimously approved following a motion by Commissioner Bud Zaunbrecher and seconded by Commissioner Carlton Campbell.

Gautreaux asked to amend the agenda to add Port Security Property Purchase.

A motion to amend the agenda adding the Port Security Property Purchase was unanimously approved following a motion by Commissioner Carlton Campbell and seconded by Commissioner Bud Zaunbrecher.

A motion to authorize Attorney Roger Boynton and Executive Director Nick Gautreaux to sign the Paperwork to consummate the sale of the Port Security property was unanimously approved by Commissioner Carlton Campbell and seconded by Commissioner Bud Zaunbrecher.

A motion to enter into a lease agreement and a cash sale agreement to purchase Clean Gulf building on Lot 10 at the Port of Vermilion and authorize Director Gautreaux to sign agreement was unanimously approved by Commissioner Carlton Campbell and seconded by Commissioner Bud Zaunbrecher.


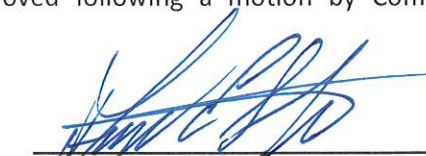
Engineer Kim Touchet updated the Commissioners on the Clean Gulf Building.

Engineer Kim Touchet updated the Commissioners on the dredging of the Intracoastal City Boat Launch and the Port of Vermilion project.

Attorney Roger Boynton has been working on Port Security contracts and parking contract at the Intracoastal City Boat Launch.

Gautreaux discussed the Just Park project with the Commissioners explaining how it works.

A motion to adjourn the meeting was unanimously approved following a motion by Commissioner Bud Zaunbrecher, seconded by Commissioner Carlton Campbell.


Carlton Campbell
Secretary-Treasurer
James E. Steen
President